

**City Council Questions and Answers for  
Thursday, August 11, 2016**

These questions and answers are related to the  
Austin City Council meeting that will convene at 10:00 AM on  
Thursday, August 11, 2016 at Austin City Hall  
301 W. Second Street, Austin, TX



**Mayor Steve Adler**  
**Mayor Pro Tem Kathie Tovo, District 9**  
**Council Member Ora Houston, District 1**  
**Council Member Delia Garza, District 2**  
**Council Member Sabino "Pio" Renteria, District 3**  
**Council Member Gregorio Casar, District 4**  
**Council Member Ann Kitchen, District 5**  
**Council Member Don Zimmerman, District 6**  
**Council Member Leslie Pool, District 7**  
**Council Member Ellen Troxclair, District 8**  
**Council Member Sheri Gallo, District 10**

*The City Council Questions and Answers Report was derived from a need to provide City Council Members an opportunity to solicit clarifying information from City Departments as it relates to requests for council action. After a City Council Regular Meeting agenda has been published, Council Members will have the opportunity to ask questions of departments via the City Manager's Agenda Office. This process continues until 5:00 p.m. the Tuesday before the Council meeting. The final report is distributed at noon to City Council the Wednesday before the council meeting.*

## **QUESTIONS FROM COUNCIL**

1. Agenda Item # 3: Approve an ordinance ordering a general municipal election to be held in the City of Austin on November 8, 2016, for the purpose of electing City Council Members for District 2, District 4, District 6, District 7, and District 10; ordering a special election for the purpose of authorizing the issuance of general obligation bonds for transportation and mobility; providing for the conduct of the election; authorizing the City Clerk to enter into joint election agreements with other local political subdivisions as may be necessary for the orderly conduct of the election; and declaring an emergency.
  - a. QUESTION: What is the current process to assess and implement safe routes to school and what would staff suggest be the plans to implement going forward? Please provide a map of the schools currently in the process.  
COUNCIL MEMBER GALLO'S OFFICE
  - b. ANSWER: See attachment.
2. Agenda Item # 5: Authorize the negotiation and execution of a five-year agreement with one five-year extension option with the Austin Convention and Visitors Bureau for convention and tourism promotion services in an estimated amount not to exceed \$16,472,944 for Fiscal Year 2016-2017.
  - a. QUESTION: According to Austin City Code Chapter 11-2-7 on Hotel Occupancy Tax Allocation and Use of Hotel Occupancy Tax Revenue, approximately 20.7% of funds are allocated to the Tourism/Promotion Fund for advertising and promotional programs. 1) What year was this 20.7% percentage allocation set for the tourism/promotion fund? 2) How was this allocation of 20.7% for Tourism/Promotion Fund determined in comparison to the 64.3% for the Convention Center Capital Improvement Project and the 15% for the Cultural Arts Fund? COUNCIL MEMBER GARZA'S OFFICE
  - b. ANSWER: This item will be postponed to August 18, 2016. Staff will provide a response for that Q&A report.
3. Agenda Item # 14: Authorize negotiation and execution of a 60-month contract through the STATE OF TEXAS DEPARTMENT OF INFORMATION

RESOURCES cooperative purchasing program with DELL FINANCIAL SERVICES LLC., to provide lease purchase of personal computers, workstations, and laptops in an amount not to exceed \$12,100,000. Related to Item # 13

- a. QUESTION: How many and what type of systems are being purchased and for which City Departments? COUNCIL MEMBER ZIMMERMAN'S OFFICE
  - b. ANSWER: The type of systems to be leased are desktops, laptops and workstations. The estimated total number of each to be leased are 6279 desktops, 1586 laptops, and 491 workstations. These leased replacements/end of life cycle updates will be spread out across all City departments except Aviation, the Austin Convention Center Department, Austin Water, and Austin Energy.
4. Agenda Item # 16: Authorize negotiation and execution of a 36-month contract with CLINICAL PATHOLOGY LABORATORIES, INC., or one of the other qualified offerors to Request for Proposals EAD0126, to provide laboratory services in an amount not to exceed \$2,825,859, with three 12-month extension options in an amount not to exceed \$941,953 per extension option, for a total contract amount not to exceed \$5,651,718.
- a. QUESTION: 1) Seeing that the contract is under HHSD, how does this relate to the funding available from APD, AFD, and EMSD budgets? 2) Are these departments billed for services as they are provided, or are there annual budget transfers to HHSD? 3) Please explain how this item is funded. COUNCIL MEMBER KITCHEN'S OFFICE
  - b. ANSWER: 1) HHSD is estimated to have the highest utilization of services under the new contract, so most of the funding of the contract will come from HHSD's budget. 2) Yes, the individual departments will be invoiced as services are provided. Each department ordering services from the contractor will pay for their services from their own budget. There will not be annual budget transfers to HHSD. 3) The contract will be funded by the departments in proportion to their estimated utilization of the services.
5. Agenda Item # 19: Authorize negotiation and execution of three 36-month contracts with ACM BODY AND FRAME INC., KAISER AND SONS DBA NETWORK AUTO BODY (MBE), and LEIF JOHNSON FORD, or one of the other qualified offerors to Request For Proposals SLW0202RE BID, to provide automotive body repair services in an amount not to exceed \$2,505,000 each and combined, with three 12-month extension options in an amount not to exceed \$835,000 per extension option each and combined, for total contract amounts not to exceed \$5,010,000 each and combined.
- a. QUESTION: Are the contract funds used as needed or is the city obligated to pay the full amount? COUNCIL MEMBER KITCHEN'S OFFICE

- b. ANSWER: The contract authorized funds are used on an as needed basis.
6. Agenda Item # 23: Authorize an amendment to the contract with NALCO COMPANY to provide continued equipment supply and service for chemical water treatment programs at various City facilities to add one six-month extension option in an amount not to exceed \$800,000 for a revised total contract amount not to exceed \$9,800,000.
- a. QUESTION: Is fluorine part of the current contract? MAYOR ADLER'S OFFICE
  - b. ANSWER: it is not.
7. Agenda Item # 25: Authorize negotiation and execution of a 60-month contract with SYNAGRO OF TEXAS-CDR, INC., or one of the other qualified offerors to Request For Proposals CDL2003, for the management of biosolids reuse in an amount not to exceed \$9,424,778, with five 12-month extension options in an amount not to exceed \$2,185,180 per extension option, for a total contract amount not to exceed \$20,350,678.
- a. QUESTION: If a bulking agent has food waste in it, will it be allowed at the Hornsby Bend Biosolids Management Plant? COUNCIL MEMBER ZIMMERMAN'S OFFICE
  - b. ANSWER: Bulking agent with food waste cannot come to Hornsby Bend because of its proximity to the airport. FAA Advisory Circular No. 150/5200-33B Paragraph 2.2 e states "composting operations that accept only yard waste (e.g. leaves, lawn clippings, or branches) generally do not attract hazardous wildlife." It goes on to say "The compost, however, must never include food or other municipal solid waste."
  - c. QUESTION: 1) Does the current Synagro contract have a 120 day holdover period option available to the City, which can extend the contract expiration from November 17, 2016 to March 17, 2017? 2) Under the proposed contract related to Agenda Item 25, does Synagro intend to adequately cure the agricultural compost and screen it to create a compost product that meets the US Composting Council's definition of compost? Will their product meet the definition of compost when it leaves the site, if it is not cured and screened before shipment offsite? 3) If Dillo Dirt takes 6 ½ months to compost, cure and screen, how can Synagro's process to make All Gro agricultural compost be accomplished in two to four weeks? 4) Are they making compost or just heat processed biosolids sludge, which can be land applied without a TCEQ permit for land application on the particular site, without limits on the amount of the sludge applied, and without the need for a biosolids land application site variance being granted by the Travis County Commissioners Court per the County's solid waste facility siting ordinance? 5) Where else specifically has Synagro done large scale agricultural composting of Class B biosolids sludge (i.e. 100,000 tons of biosolids per year) and are receptors (residents, businesses

and public access facilities, like Austin's airport) as close to those biosolids sludge processing facilities? 6) What is the Class B land application proposed per ton charge to the City in the proposed Synagro contract? 7) And, what would be the City's cost to land apply all its Class B biosolids through land application? 8) If only 30% of the yard waste and brush going into the Hornsby facility comes from residential curbside collection, where does the other 70% of the yard waste and brush going into the Hornsby facility come from? 9) Does Austin Water have enough bulking agent to supply Synagro to compost all of the City's biosolids into Dillo Dirt, or as Synagro's agricultural compost, All Gro, with and without the curbside collected yard waste?

#### MULTIPLE COUNCIL OFFICES

- d. ANSWER: 1) The current Synagro contract does have a 120 day holdover option that may be enacted. However, under the proposal acceptance period, the Synagro proposal for the new contract is only valid until November 15, 2016. In addition, Austin Water needs 60 days transition period between contracts to include demobilization of current contract and mobilization of the new contract as well as lead time for required equipment delivery. The current proposal with Synagro is more cost advantageous than the previous Synagro contract, and is estimated to save about \$1 million annually. 2) The Request for Proposals requires any compost produced by the City's contractor meet Class A quality as defined by the Texas Commission on Environmental Quality (TCEQ) before leaving the Hornsby site. The Contractor is required to submit the proper documentation to the City's contract manager to show all the requirements of Class A were met. These standards are in line with the US Composting Council's definition of compost. 3) Assuming All Gro is the compost that is currently being made onsite at Hornsby Bend, it meets all the requirements of Class A compost. Class A requires a minimum of 15 days of the correct temperature for the required amount of time with the required amount of turnings. 4) Synagro's current contract with the City is to either make compost that complies with TCEQ requirements for a Class A designation, or to haul off Class B biosolids to land apply on fields permitted for land application by TCEQ. The permits are verified by the contract manager. 5) Synagro submitted references with their proposal, but the content is covered by the confidentiality. Austin Water has not received any odor complaints attributed to the Synagro compost that is currently being process on site at Hornsby. The only odor complaints Hornsby has received in the past three years have been from land applying on site and from the fire. 6) The submitted detailed and unit costs are protected by confidentiality. 7) If Austin Water used the existing contract to land apply all of the 100,000 cubic yards of biosolids, it would cost the City about \$3,290,000. 8) The amount of yard waste from curb side collections may be as much as 60% depending on the time of year. The rest of the woody waste comes from a variety of sources, Aviation, Code Enforcement, Fleet, Public Works, Watershed Protection, Easter Seals, Goodwill, and large brush pick up (from ARR). 9) Austin Water has no bulking agent, it is all supplied by Austin Resource and Recovery. The Request for Proposals stated there was some bulking agent that would be made available but that it was being systematically taken away. It was also

stated in the Request for Proposals that a spot could be located onsite for the delivery of wood bulking agent.

8. Agenda Item # 26: Authorize negotiation and execution of a 12-month revenue contract with ALLEN CLICK, or one of the other qualified offerors to Request For Proposals JXP0501, for the sale and removal of compost material for an estimated revenue amount of \$64,500, with five 12-month extension options with an estimated revenue of \$64,500 per extension option, for a total estimated revenue amount of \$387,000.
  - a. QUESTION: 1) Is the sale of Austin's already processed compost material the most economically beneficial manner of dealing with it? 2) Is there any chance that the City would need to purchase, at retail, the same kind of material we own and will be selling, for use on parks, medians or others? 3) Are we already applying compost as generously as possible to build up soil moisture retention and biological content and plant resilience on publicly-owned lands? MAYOR ADLER'S OFFICE
  - b. ANSWER: 1) Austin Water believes that the sale of processed compost material is the best option available. Sales are down for Dillo Dirt; therefore, instead of storing the material onsite and increasing the risk of a fire hazard, this moves the material offsite and generates some revenue. 2) The other City Departments have been informed they can have the Dillo Dirt at no cost and some have been utilizing it. Current requests are being handled with existing inventory. In the last 22 months compost has been donated to Pease Park Conservancy, COA Parks and Recreation, AISD, Foundation Communities and Mobile Loaves and Fishes for a two year total of 1800 cubic yard. Each curing pile holds approximately 5000 cubic yard. 3) Austin Water is unable to answer if compost is being applied as generously as possible to build up soil moisture retention and biological content and plant resilience on publicly-owned lands. The departments responsible for applying compost on publicly owned lands might be able to address this.
  - c. QUESTION: 1) Could the sale of unscreened Dillo Dirt for the low cost of \$0.86 per cubic yard flood the market with below the cost of production biosolids, thus placing one contractor at the significant competitive advantage over other composters in the area? 2) If City Council decides to only authorize staff to negotiate with both contractors and bring back the negotiated contracts for review and consideration by the ZWAC, the Water and Wastewater Commission, and by one or more Council committees, how long would it take staff to negotiate these contracts for publication and consideration by these groups? 3) Will Austin Water continue to make Dillo Dirt compost with its own employees and equipment, even if Agenda items 25 and 26 are eventually approved by Council? MULTIPLE COUNCIL OFFICES
  - d. ANSWER: 1) The solicitation was conducted as a Request for Proposals with evaluation criteria of: Revenue 35%, Removal Plan and Beneficial Reuse Plan

30%, Contingency Plan 25%, Local Business Presence 10%. Austin Water worked with the Purchasing Office to develop the Request for Proposals. There were only two respondents. 30% of the points were awarded for beneficial reuse. Respondents proposing a beneficial reuse such as using the material to replenish soil nutrients were scored higher than a respondent proposing to resale it. Austin Water's driving force is to move the material off site without incurring additional costs while also minimizing operational risks such as fires. Austin Water contracts with qualified vendors who are capable of moving large volumes of material and either beneficially reusing it or distributing it to various markets and end users. 2) Given that these commissions and committees have sporadic meeting dates, a minimum of an additional three months will be added to the timeline. WWWC has already approved this item, and ARR has reviewed the Scopes of Work and informed the Purchasing Office that biosolids are not under the purview of ZWAC as noted in the commission's by-laws and that these contracts are not required to be reviewed by ZWAC. Also, under the proposal acceptance period, the Synagro proposal for the new contract is only valid until November 15, 2016. The contents of the proposals received will remain confidential and will not be available until the contract is executed. 3) Austin Water has the experience and expertise to continue the program, but Dillo Dirt has the challenges: Sales have steadily declined since 2009 from drought and/or poor public perception after Dillo Dirt was used at Zilker Park prior to the Austin City Limits festival, Dillo Dirt previously "sold itself", but now marketing is needed, Diversion of the bulking agent to support food waste composting requires procurement of brush in the future, Maintenance and service of specialized equipment is difficult, equipment is down for long periods of time, Limited space for both Dillo Dirt and contractor compost production. Side by side composting operations don't make sense, Vendors can offer a better price for processing the biosolids if they can utilize the existing composting infrastructure at Hornsby rather hauling biosolids off site for composting. Due to these challenges it seemed the right decision for the ratepayers was to discontinue the Dillo Dirt program. Note: In accordance with Local Government Code 252.049, [if] provided in a request for proposals, proposals shall be opened in a manner that avoids disclosure of the contents to competing offerors and keeps the proposals secret during negotiations. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection. Staff has requested the recommended offeror make any portions of their proposal available to respond to Council's questions. While the recommended offeror has agreed to share some of these contents, they have requested that remaining portions of their proposal remain confidential. The recommended offeror has indicated their intention to be in attendance at the August 11, 2016 Council Meeting to answer any further questions concerning their proposal. The Law Department is also available to clarify Local Government Code 252.49 as necessary.

9. Agenda Item # 30: Approve an ordinance waiving development fees for parcels or lots located within subdistricts 1, 2, and 4 of the East 11th Street Neighborhood

Conservation Combining District owned and developed by non-profit corporations.

- a. QUESTION: What are and how much are all the development fees that would be waived? COUNCIL MEMBER ZIMMERMAN'S OFFICE
  - b. ANSWER: Any of the fees on the attached Fee Schedules could be eligible for a waiver. The attached Fee Schedules are tri-fold handouts provided to customers based on their own project type. These handouts give visibility to the individual fees that may be eligible for a waiver. The amount of fees is indeterminable because there are no specific projects identified (Residential Construction, Commercial Construction, Zoning, Site Plans, etc). The attached handouts can help demonstrate fees related to specific project types. Again, we are not able to determine a total waiver amount without more project specifics.
10. Agenda Item # 68: C814-2015-0074 - The Grove at Shoal Creek PUD - District 10 - Conduct a public hearing and approve an ordinance amending City Code Chapter 25-2 by zoning property locally known as 4205 Bull Creek Road (Shoal Creek Watershed) from unzoned (UNZ) district zoning to planned unit development (PUD) district zoning. Staff Recommendation: To grant planned unit development (PUD) district zoning. Zoning and Platting Commission Recommendation: To grant planned unit development (PUD) district zoning. Owner/Applicant: ARG Bull Creek, Ltd. (Garrett Martin). Agent: Thrower Design (A. Ron Thrower). City Staff: Sherri Sirwaitis, 512-974-3057.
- a. QUESTION: 1) In January, Council received an estimate for the funding of a Service Extension Request (SER) for the Grove at Shoal Creek Planned Unit Development (PUD). Does staff have an updated cost estimate for extend water service from west of MoPac to the site on Bull Creek Road? 2) Please provide copies of the documents relating to the SER and its approvals, as well as all documents or actions that have been taken since January 2016 on this project. 3) Please provide copies of all documents relating to all development fees the applicant has requested to be waived, information on any waivers the applicant has not requested, and a comparison of these requests with other UD waivers and their status, including if they were approved, then how many were completed and what the total cost to the City and its residents were; if they were not completed, then reasons why. COUNCIL MEMBER POOL'S OFFICE
  - b. ANSWER: This item is being postponed. Staff will provide a response as the council date approaches.
  - c. QUESTION: Please provide information on how the affordable housing proposal for The Grove at Shoal Creek PUD compares with what has been offered in other recent PUD projects. COUNCIL MEMBER GALLO'S OFFICE

- d. ANSWER: This item is being postponed. Staff will provide a response as the council date approaches.

**END OF REPORT - ATTACHMENTS TO FOLLOW**

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### Council Question and Answer

Related To	Item #3	Meeting Date	August 11, 2016
Additional Answer Information			

**QUESTION:** What is the current process to assess and implement safe routes to school and what would staff suggest be the plans to implement going forward? Please provide a map of the schools currently in the process.  
COUNCIL MEMBER GALLO'S OFFICE

**ANSWER:**

The information below provides a summary of Safe Routes to School current activity and the steps forward to prioritize infrastructure implementation around schools.

**BACKGROUND:** The Safe Routes to School program is made up of three functional program areas: Enforcement, Education, and Engagement.

- **Enforcement:** Crossing Guards are provided at all warranted locations in the City of Austin, including seven districts in four counties.
- **Education:** Safety education training provides pedestrian and bicycle safety training to elementary school children, teaching them to cross the street safely and ride their bicycles responsibly, to get to and from school and for times when they are on their own.
- **Engagement:** Work closely with schools, parents, students and neighborhoods to identify safest routes and encourage walking or riding a bicycle to school.

**CURRENT PROGRAM/PROCESS:**

Currently the Safe Routes to School (SRTS) Program works closely with AISD, individual schools, parents and the Campus Advisory Council (CAC) at each elementary school, across each functional area of the program. The SRTS program looks for ways to increase the mode-split, or number of kids walking and biking to school. The program has worked to gather this data for each elementary school in Austin that the program serves. In gathering the data and working with the stakeholders, we have learned that the infrastructure alone will not result in more children walking and biking to school, but rather it is a combination of engagement and infrastructure.

To begin documenting the current resources, infrastructure, gaps and needs of each school, the SRTS program developed a process to partner with the elementary schools. This partnership is made up of the following:

- The SRTS program provides a base map that shows a ½ mile radius from the school, highlighting all streets, sidewalk and bicycle infrastructure within this area. The program coordinator works with these stakeholders to create the full map, which includes crossing guard locations, dangerous intersections, infrastructure possibilities, and most importantly the safest current routes to the school. Once the map is finalized it will be given to the schools to use and placed online on the City's SRTS website. Attachment 1 shows Hill Elementary, our first partner school map in 2015, and complete with infrastructure assessment. Attachment 2 shows Langford Elementary, which highlights our new mapping style, but is still only a base map to be fleshed out with the stakeholders this school year for infrastructure assessment.

- The school provides ways that they will commit to engage with students and parents to increase the number of students safely walking and biking to school along safe routes in various ways. Some examples are bike trains, walking school buses and park and walk programs.
- The SRTS program provides a HUB (RFID reader with RFID cards for those walking and biking to schools) to partner schools. This enables students within and across schools to create healthy competition while data is gathered for parents, school districts and the SRTS program. When children use the HUB. The HUB allows tracking safe arrivals of kids, as parents receive an email letting them know their child got to school. They also allow tracking to determine how many are walking and biking to schools.

This level of engagement is a thorough and detailed process, involving stakeholder input and the technical resources. Currently the program has one Engagement Program Coordinator, and the part-time use of GIS interns. At this level of staffing and funding, we are able to produce eight to ten maps for partner schools per year. We are currently partnered with 15 schools, who are in various stages of building out their SRTS plans, HUBs and maps. Attachment 3 is a map of SRTS partner schools that are currently in various stages of development. With approximately 80 more schools to engage, this means we hope to complete all schools by FY 2024.

The intent of the maps is to not only provide a map to parents but also educate SRTS staff on what infrastructure is needed around schools so that they can coordinate with the appropriate programs and/or departments to prioritize available funding.

#### **ADDITIONAL DATA:**

The SRTS program has worked closely with AISD to determine total number of children at each school as well as the number of children that live within ½ mile of each school. It's important to note that best practice considers a distance of greater than ½ mile a deterrent to most children walking to school. The SRTS program also surveys students annually to determine how they get to school. The SRTS program has data that reflects approximately 50% of all AISD elementary school children that live within ½ mile of a school get to school by walking or biking.

While the SRTS program can prioritize implementation based on data, the data doesn't reflect the exact needs of the schools. Constructing sidewalks around schools may increase mode-split and safe routes, but there may be other infrastructure around schools that would have a greater impact on increasing mode-split or enhancing a current route to make it safer. The SRTS program will continue to work closely with AISD, CAC's, and surrounding stakeholders to determine the infrastructure needs in the area.

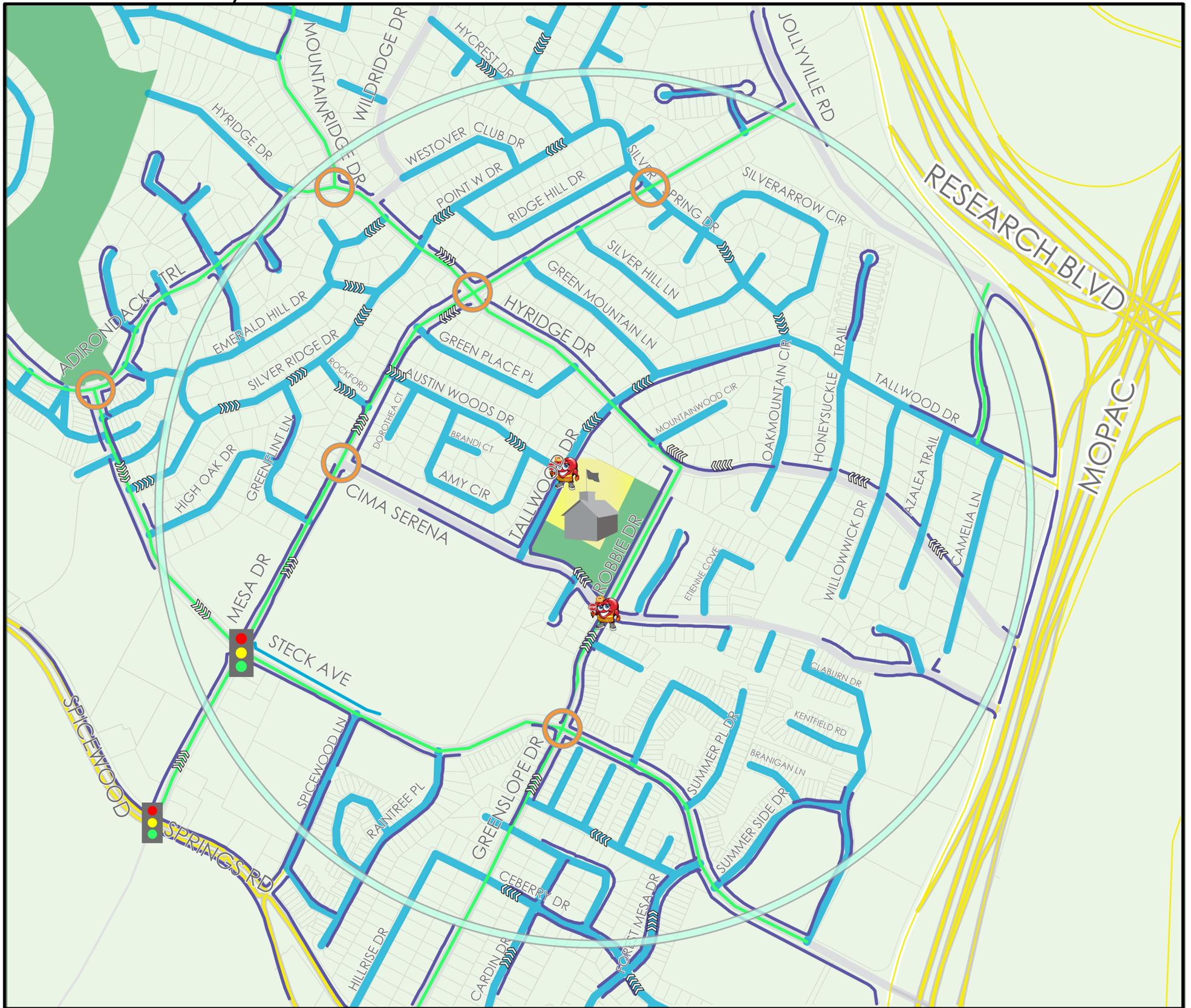
Attached is a completed SRTS map for one elementary school. The map reflects existing sidewalks and bike lanes. As all sidewalk funding is currently encumbered for other high and very high priority sidewalks, there is no funding available to address any of the missing sidewalks on the map. This is an example of how we can use our current process to begin the stakeholder input process for implementing the desired infrastructure as it becomes funded.

#### **NEXT STEPS:**

As the SRTS program works with schools to develop maps we anticipate other schools will have a desire for not only sidewalks, but other infrastructure to address safe routes to school. This includes Pedestrian Hybrid Beacons, protected bicycle lanes, urban trails, and traffic calming.

The goal is to develop maps for all elementary schools in the City of Austin. With this information the SRTS program will have a complete understanding of the needs of all elementary schools so that an implementation plan and timeline can be developed for all needs at elementary school within the City of Austin. These SRTS maps will also be available online as a valuable reference for schools, students, and parents.

With current staffing and funding levels, the SRTS program is able to complete approximately 10 SRTS maps per year. There are approximately 80 more elementary schools that need maps, it would take approximately 8 years to complete SRTS maps for elementary schools. With additional staff the SRTS program could complete all elementary school SRTS maps within 18 months.



# SAFE ROUTES TO SCHOOL

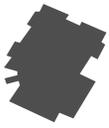
**Legend**

	<b>Recommended route</b> These routes are recommended by the community		<b>Traffic Signal</b> Better crossing of a busy street.		<b>Cross Guard Provided</b> 
	<b>Quiet Streets</b> These routes are neighborhood streets with low traffic.		<b>Difficult Intersection</b> Use caution.		
	<b>Streets with more traffic</b> Use caution. Use bike lanes and sidewalks when available:				
	<ul style="list-style-type: none"> <li> Bike Lane</li> <li> Sidewalk</li> </ul>				
	<b>Streets not recommended</b>				
	These streets are not recommended due to high traffic volume, high speed limits, and lack of sidewalks or bicycle facilities.				

**1/2 mile radius from school**

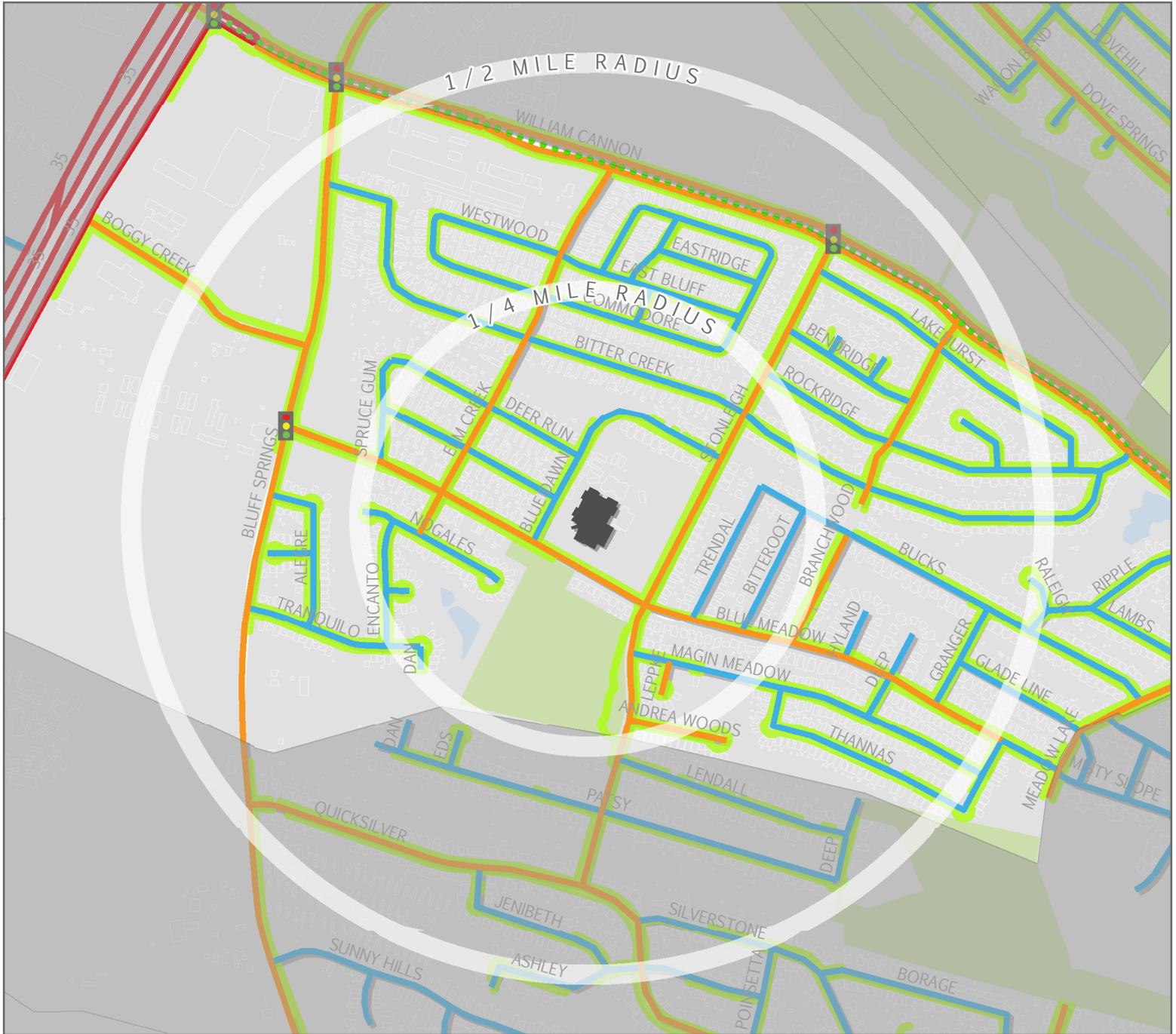


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# LANGFORD ELEMENTARY

2206 BLUE MEADOW DR



## SAFE ROUTES TO SCHOOL

0 .05 .1 miles



**QUIET STREETS**  
These routes are neighborhood streets with low traffic (less than 25 mph)



**STREETS WITH MORE TRAFFIC**  
Use caution. Use bike lanes and sidewalks when available (up to 35 mph)



**STREETS WITH HIGH TRAFFIC**  
Not recommended due to high traffic and lack of facilities (more than 35 mph)



**EXISTING SIDEWALK**  
(Use streets with sidewalks whenever possible)



**BIKE LANE**



**URBAN TRAIL OR SHARED USE PATH**



**TRAFFIC SIGNAL**

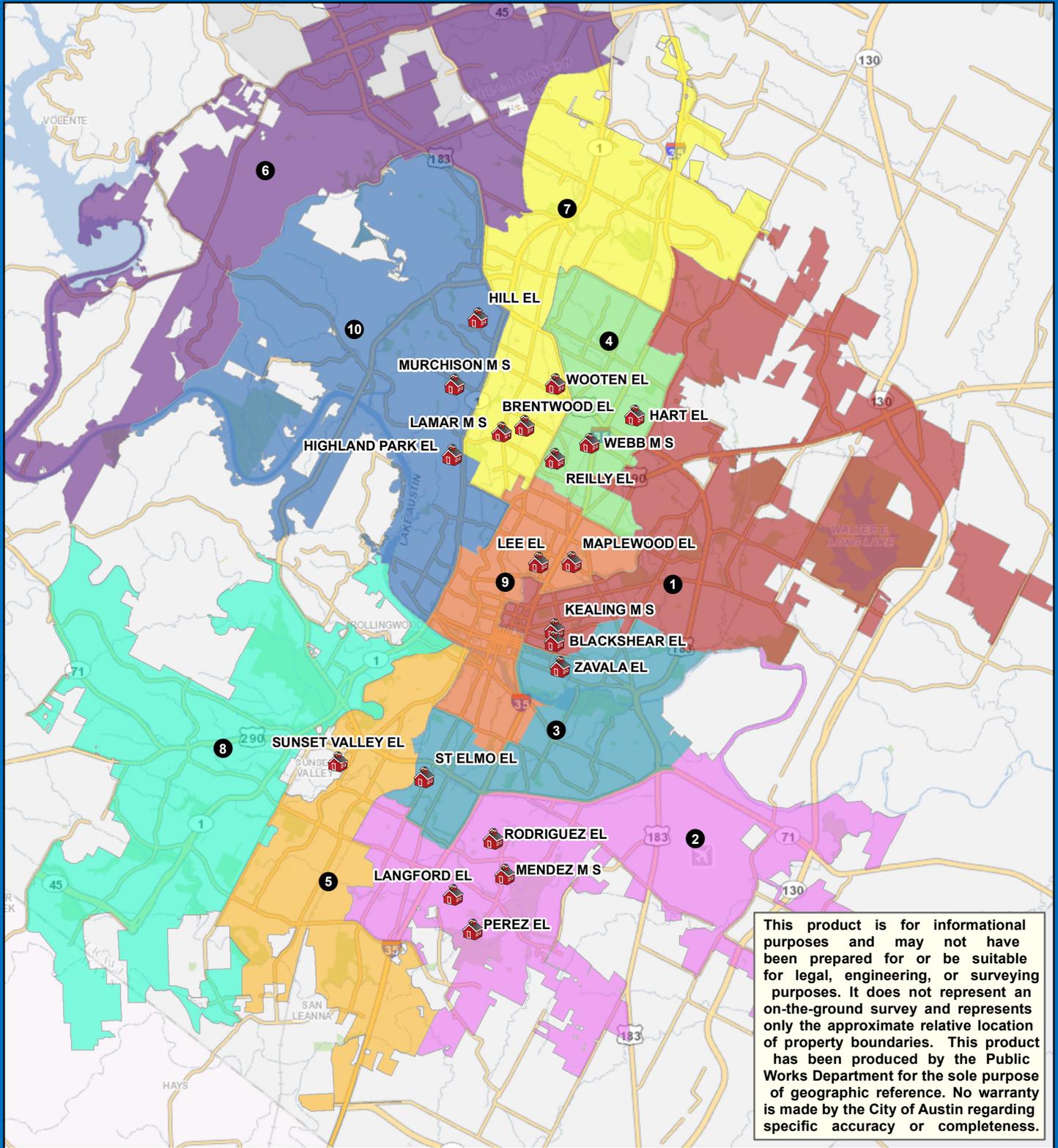


**OUTSIDE SCHOOL BOUNDARY**



**CITY OF AUSTIN PARKS**

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## SAFE ROUTES TO SCHOOL PARTNERING SCHOOLS



Public Works Department  
Published: August 09, 2016

### COUNCIL DISTRICTS

- |  |   |  |    |
|--|---|--|----|
|  | 1 |  | 6  |
|  | 2 |  | 7  |
|  | 3 |  | 8  |
|  | 4 |  | 9  |
|  | 5 |  | 10 |

### PARTNERING SCHOOLS



**COMMERCIAL REVIEW AND PERMIT FEES pg1 of 2**

The commercial plan review fee is payable at the time of submittal and fee is non-refundable unless the fee is collected in error by the City of Austin. The permit fee is payable at the time of permit issuance for building and trade permits.  
 A 4% Development Services Surcharge fee will be added to all permit fees.  
 The applicant pays the minimum revision fee or plan review fee, whichever is greater.

<b>Commercial Building Plan Review</b>				
<b>Valuation (labor &amp; materials)</b>		<b>4%</b>		<b>Total</b>
< \$2,500	\$630.00	\$25.20		\$655.20
\$2,501 to \$5,000	\$600.00	\$24.00		\$624.00
\$5,001 to \$10,000,000	\$366.00 +\$1.25 /\$1,000	\$14.64		\$380.64 + \$1.30 /\$1,000
> \$10,000,000	\$12,275.00 +\$1.00 /\$10,000 above \$10,000,000	\$491.00		\$12,766.00 + \$1.04 /\$10,000 above \$10,000,000
Bldg Plan Update	\$620.00	\$24.80		\$644.80 per
Subsequent Plan Update	4% of initial review per discipline			
Bldg Plan Addition Revision	\$315.00	\$12.60		\$327.60
Bldg Plan Alteration Revision	\$1,260.00	\$50.40		\$1,310.40 per
Subsequent Plan Revision	4% of initial review per discipline			
Quick Turnaround	\$47.00	\$1.88		\$48.88
Evaporation Loss	\$28.00	\$1.12		\$29.12
Overtime Plan Review Fee	\$90.00 /hour per discipline, 2-hr min	\$3.60		\$93.60 /hour per discipline, 2-hr min
Expedited Review Fee	\$389.00 /hour, 2-hr min	\$15.56		\$404.56 /hour, 2-hr min
Structural Plan Review				
Small/mid-sized	\$150.00	\$6.00		\$156.00
Large	\$300.00	\$12.00		\$312.00
Preliminary Review Fee	\$75.00 / hour, per discipline, 1-hr min	\$3.00		\$78.00 /hour, per discipline, 1-hr min

<b>Hazardous Pipeline Review Fee Ordinance #030410-12</b>				
<b>Valuation (labor &amp; materials)</b>		<b>4%</b>	<b>4%</b>	<b>Total</b>
<= \$2,500	\$24.00	\$0.96		\$24.96
<= \$5,000	\$47.00	\$1.88		\$48.88
<= \$10,000,000	\$95.00 +\$1.00 /\$1,000	\$3.80	\$0.04	\$98.80 + \$1.04 /\$1,000
> \$10,000,000	\$190.00 +\$1.00 /\$10,000	\$7.60	\$0.04	\$197.60 + \$1.04 /\$10,000

<b>Sign Review &amp; Permit</b>			
		<b>4%</b>	<b>Total</b>
Review-- Freestanding Roof Sign, Projecting	\$33.00	\$1.32	\$34.32
Review-- Wall Signs, Awnings	\$22.00	\$0.88	\$22.88
Sign -- Permit	\$0.55 /Sq ft min \$33	\$0.02	\$0.57 /Sq ft min \$33
Searchlight permit	\$33.00	\$1.32	\$34.32
Billboard Permit (removal & relocate)	\$120.00	\$4.80	\$124.80

<b>Miscellaneous Fees</b>			
		<b>4%</b>	<b>Total</b>
After Hours Inspection	\$200.00 first hour	\$0.00	\$200.00 first hour
	\$100.00 each add'l hour	\$0.00	\$100.00 each add'l hour
Electric Sign Permit	\$85.00	\$3.40	\$88.40
After Hours Medical Gas Inspection	\$300.00 first hour	\$0.00	\$300.00 first hour
	\$200.00 each add'l hour	\$0.00	\$200.00 each add'l hour
Boat Dock (New Construction)	\$268.00	\$10.72	\$278.72
City Outdoor Advertising (sign) License	\$110.00 New/Annual Renewal	\$0.00	\$110.00 New/Annual Renewal
Registration Mechanical, Electric & Irrigation	\$55.00 New/Annual	\$0.00	\$55.00 New/Annual
Relocation Permit	\$144.00	\$5.76	\$149.76
Demolition Permit (each)	\$65.00	\$2.60	\$67.60
Permits Outside the City Limits	\$64.00	\$2.56	\$66.56
Electric Meter Conversion (per meter)	\$23.00	\$0.92	\$23.92
Electric Service Inspection Fee in COA	\$75.00 /inspection	\$3.00	\$78.00
Electric Service Inspection Fee in PESD	\$67.00	\$2.68	\$69.68
Escrow Accounts Setup Fee	\$55.00	\$0.00	\$55.00
Escrow Monthly Service Fee	\$6.00	\$0.00	\$6.00
Registered Industrial Plant	\$550.00 /100,000 sq ft	\$0.00	\$550.00 /100,000 sq ft
Re-Inspection Fee - This fee will be charged for a scheduled inspection each time (1) work is not complete; (2) corrections from prior deficiency were not completed; or (3) if the site is not accessible.	\$65.00 /inspection	\$0.00	\$65.00
Electrical Special Inspection Program fee			
Initial Application	\$200.00	\$8.00	\$208.00
Annual renewal	\$100.00	\$4.00	\$104.00
Electric Service Plan Application (ESPA) - PA required when there is a new or change in electric service load on the property.	\$100.00	\$4.00	\$104.00
<b>Temporary Certificate of Occupancy &amp;/or Stocking &amp;/or Compliance</b>			
Initial Certificate for 30 days	\$750.00	\$0.00	\$750.00
Refund if Final CO within 30 days	\$500.00	\$0.00	\$500.00
Each Add'l 30 days	\$225.00	\$0.00	\$225.00
Printing of Certificate of Occupancy	\$12.00 /certificate	\$0.00	\$12.00 /certificate

Investigation Fee - An Investigation Fee is charged when work is commenced without a permit. The fee shall equal the cost of a permit and is collected in addition to the fee for the permit.

**Refunds on Permits**

- \*For detailed information regarding refunds see the Technical Criteria Manual.
- \* No refund shall be granted if an inspection has been performed, scheduled or requested on the permit.
- \* Permits issued for the <= 500 sq feet/valuation (minimum permit fee) are not eligible for refunds.
- \* The refund for permits >500 sq ft/valuation is 75% of the balance of the original permit less the minimum permit fee. Only active fees may be refunded.
- \* Refund Claims must be submitted in writing with a copy of the permit receipt.

**Effective October 1, 2015**

**Revised 9/28/2015**

**COMMERCIAL REVIEW AND PERMIT FEES pg2 of 2**

A 4% Development Services Surcharge fee will be added to all permit fees.

New Construction					New Construction, Commercial Group R-1: Per Unit																																																																
Groups A, E, I, H, B					Shell Buildings																																																																
All Buildings, except Apartments, Motels, Hotels, Shell Buildings, Warehouses, Parking Garages, and Residences (Square Feet)					All Groups																																																																
Total Building	Bldg	Elec	Mech	Plumb	Bldg	Elec	Mech	Plumb																																																													
500 or less	\$330	\$190	\$150	\$250	\$34	\$43	\$34	\$43	Apartments																																																												
501 to 1,000	\$340	\$190	\$150	\$250	\$78	\$54	\$43	\$54	\$52																																																												
1,001 to 1,500	\$350	\$190	\$150	\$250	\$154	\$60	\$46	\$60	+ 0.35 sq ft																																																												
1,501 to 2,000	\$350	\$190	\$160	\$250	\$160	\$66	\$48	\$74																																																													
2,001 to 2,500	\$350	\$190	\$160	\$250	\$200	\$71	\$52	\$78	Motel-Hotel																																																												
2,500 to 3,000	\$360	\$190	\$160	\$250	\$240	\$83	\$59	\$86	\$52																																																												
3,001 to 3,500	\$376	\$190	\$160	\$250	\$280	\$98	\$69	\$104	+ 0.35 sq ft																																																												
3,501 to 4,000	\$420	\$297	\$160	\$250	\$325	\$114	\$73	\$111																																																													
4,001 to 4,500	\$457	\$345	\$163	\$250	\$405	\$131	\$83	\$119																																																													
4,501 to 5,000	\$499	\$376	\$174	\$250	\$447	\$172	\$91	\$188																																																													
5,001 to 8,000	\$719	\$402	\$189	\$250	\$670	\$229	\$105	\$204																																																													
8,001 to 11,000	\$966	\$439	\$205	\$261	\$923	\$294	\$145	\$175																																																													
11,001 to 14,000	\$1,230	\$489	\$242	\$298	\$1,163	\$331	\$170	\$206																																																													
14,001 to 17,000	\$1,466	\$536	\$268	\$324	\$1,295	\$394	\$210	\$231																																																													
17,001 to 20,000	\$1,706	\$613	\$306	\$356	\$1,525	\$494	\$220	\$256																																																													
20,001 to 25,000	\$2,104	\$635	\$346	\$388	\$1,905	\$588	\$270	\$288																																																													
25,001 to 30,000	\$2,507	\$698	\$398	\$446	\$2,426	\$688	\$320	\$350																																																													
30,001 to 35,000	\$2,922	\$825	\$456	\$509	\$2,670	\$788	\$365	\$400																																																													
35,001 to 40,000	\$3,308	\$839	\$524	\$566	\$3,055	\$881	\$415	\$456																																																													
40,001 to 45,000	\$3,741	\$918	\$545	\$624	\$3,440	\$994	\$430	\$513																																																													
45,001 to 50,000	\$4,111	\$1,007	\$625	\$687	\$3,815	\$1,094	\$475	\$569																																																													
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<b>Tree Permit Review and Inspection</b>																																																																					
Tree Permit Commercial					\$122.00																																																																
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Valuation	Bldg	Elec	Mech	Plumb																																																																	
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**Refunds on Permits**

- \*For detailed information regarding refunds see the Technical Criteria Manual.
- \* No refund shall be granted if an inspection has been performed, scheduled or requested on the permit.
- \* Permits issued for the <= 500 sq feet/valuation (minimum permit fee) are not eligible for refunds.
- \* The refund for permits >500 sq ft/valuation is 75% of the balance of the original permit less the minimum permit fee. Only active fees may be refunded.
- \* Refund Claims must be submitted in writing with a copy of the permit receipt.

Effective October 1, 2015

Revised 9/28/15

# DEVELOPMENT ASSISTANCE CENTER FEES

(Effective October 1, 2015)

Intake Staff is available to assist you with calculating your fees and advise you on any requirements.

Development Assistance  
Center Intake is located on  
the 1<sup>st</sup> floor of  
One Texas Center,  
505 Barton Springs Road

Please call for an appointment to  
submit your application:

**(512) 974-6370**



**Mailing Address:**

City of Austin  
Development Intake  
OTC, 4<sup>th</sup> Floor  
P.O. Box 1088  
Austin, Texas 78767-1088

**Sign Review Fees**

- a. Wall & Awning.....\$22.88
- b. Freestanding, Roof, Projecting Sign, & Billboard.....\$34.32
- c. Historic District.....\$22.88

Sign Permit Fee..\$0.57/sq ft \$33 minimum

Searchlight Permit.....\$34.32

Billboard Permit

(Removal/Relocate).....\$124.80

City Outdoor Advertising (sign) License

(New/annual renewal).....\$110.00

Circus, Carnival, Itinerant Theatrical

Riding, Device or Skill or

Chance Booth.....\$60.32/per day

Sound Impact Evaluation.....\$160.00

**Sound Amplification Permits**

- a. Outdoor Venue.....\$841.36
- b. All Others.....\$712.40

After Hours Concrete Pouring in

Central Business District.....\$52.00

**Board of Adjustment fee**

- a. Residential zoning.....\$1,640.08
- b. All other zoning.....\$1,608.88

**Sign Review Board**

- a. Residential.....\$1,622.40
- b. Commercial.....\$1,668.16

Notification/Re-notification fee...\$582.40

Land Status Determination.....\$171.60

Sign (flat fee, max 3 signs).....\$139.36

Correction.....\$176.80

Inspection for additional phasing...\$973.44

Change of Use.....\$279.76

Commercial Exemption.....\$121.68

Temporary Use Permit.....\$60.32

Mobile Retail Permit.....\$14.56

Processing Fee

(records retrieval).....\$45.00/trip

Electrical Criteria Manual.....\$16.24

Imagine Austin Book.....\$27.06

**GIS Plots-Ortho Maps**

- a. E-Size (36"x36:-60").....\$35.92
- b. D-Size (34"x22").....\$32.55
- c. C-Size (22"x17").....\$32.55
- d. Ledger (11"x17").....\$32.55

**Copies of Maps**

- a. Small.....\$1.12 each
- b. Large.....\$3.37 each
- c. Color Map/Plotter.....\$37.89 each

Zoning Verification Letter.....\$29.12

Zoning Compliance Letter.....\$36.40

Address Verification Letter...\$17.00 each

Printed Zoning Map Book.....\$303.00

Alcoholic Beverage Waiver.....\$925.60

Effective October 1, 2015

**RESIDENTIAL REVIEW AND PERMIT FEES pg1 of 2**

A 4% Development Services Surcharge fee will be added to all permit fees.  
 The applicant pays the minimum revision fee or plan review fee, whichever is greater.  
 Review fee is payable at the time of submittal and is non-refundable unless the fee is collected in error by the City of Austin. The permit fee is payable at the time of permit issuance for building and trade permits.

<b>Residential Plan Review Residential Review Fee (One &amp; Two family dwellings)</b>			
		<b>4%</b>	<b>Total</b>
Volume Builder Submittal Fee	\$4,141.00	\$165.64	\$4,306.64
New Construction (Volume Builder)	\$190.00	\$7.60	\$197.60
Combined Plan Review Fee	\$342.00	\$13.68	\$355.68
Combined Plan Review Fee Update	\$342.00	\$13.68	\$355.68
Combined Plan Revision Fee Minor	\$41.00	\$1.64	\$42.64
Combined Plan Revision Fee Major	\$342.00	\$13.68	\$355.68
Express Review	\$6.25	\$0.25	\$6.50
Residential Condo Review	\$440.00	\$17.60	\$457.60
Overtime Plan Review Fee	\$90.00 /hour per discipline, 2-hr min	\$3.60	\$93.60 /hour per discipline, 2-hr min
<b>Structural Plan Review</b>			
Small/mid-sized	\$150.00	\$6.00	\$156.00
Large	\$300.00	\$12.00	\$312.00
<b>Review Fee for Demolition/Relocation Permit - Residential</b>			
Located Within a Local Historic District or a National Register Historic District or 40 years or older	\$68.00	\$2.72	\$70.72
Not Located Within a Local Historic District or a National Register Historic District or 40 years or older	\$68.00	\$2.72	\$70.72

<b>Hazardous Pipeline Review Fee #Ordinance #030410-12</b>					
<b>Dollar Valuation (labor &amp; materials)</b>		<b>4%</b>	<b>4%</b>	<b>Total</b>	
≤ \$2,500	\$24.00	\$0.96		\$24.96	
≤ \$5,000	\$47.00	\$1.88		\$48.88	
≤ \$10,000,000	\$95.00 +\$1/\$1,000	\$3.80	\$0.04	\$98.80	\$1.04
> \$10,000,000	\$190.00 +\$1/\$10,000	\$7.60	\$0.04	\$197.60	\$1.04

<b>Miscellaneous Fees</b>				
		<b>4%</b>	<b>Total</b>	
Consultation Fee	\$67.00 per hour, 1-hr min	\$2.68	\$69.68 per hour, 1-hr min	
Demolition Permit	\$65.00 each	\$2.60	\$67.60 each	
Relocation Permit	\$144.00 each	\$5.76	\$149.76 each	
Electric Meter Conversion (per meter)	\$23.00 /meter	\$0.92	\$23.92 /meter	
Electric Service Inspection Fee in COA	\$75.00 /inspection	\$3.00	\$78.00 /inspection	
Electric Service Inspection Fee in PESD	\$67.00	\$2.68	\$69.68	
Escrow Accounts Setup Fee	\$55.00	\$0.00	\$55.00	
Escrow Monthly service fee	\$6.00	\$0.00	\$6.00	
Permits Outside the City Limits	\$64.00	\$0.00	\$64.00	
Boat Dock (New Construction)	\$268.00	\$10.72	\$278.72	
Registration Mechanical, Electric & Irrigation	\$55.00 New/Annual	\$0.00	\$55.00 New/Annual	
Printing of Certificate of Occupancy	\$12.00 per certificate	\$0.00	\$12.00 per certificate	
After Hours Inspection	\$200.00 initial hour \$100.00 each additional hour	\$0.00	\$200.00 initial hour \$100.00 each additional hour	
Municipal Utility District (MUD)	\$41.00 each	\$1.64	\$42.64 each	
<b>Investigation Fee</b> -An Investigation Fee is charged when work is commenced without a permit. The fee shall equal the cost of a permit and is collected in addition to the fee for the permit.		Equal to current fee		
<b>Re-Inspection Fee</b> - This fee will be charged for a scheduled inspection each time (1) work is not complete; (2) corrections from prior deficiency were not completed; or (3) the site is not accessible.		\$65.00	\$0.00	\$65.00
<b>Electric Service Plan Application (ESPA)</b> - ESPA required when there is a new or change in electric service load on the property.		\$100.00	\$4.00	\$104.00
<b>Temporary Certificate of Occupancy &amp;/or Compliance</b>				
Initial Certificate for 30 days	\$750.00	\$0.00	\$750.00	
Refund if Final CO within 30 days	\$500.00	\$0.00	\$500.00	
Each Add'l 30 days	\$225.00	\$0.00	\$225.00	
<b>Special Inspection Change-out Program</b> (Mechanical, plumbing and electrical special inspection)		Calculated Dollar Valuation Fee amount plus \$2		

**Refunds on Permits**  
 \*For detailed information regarding refunds see the Technical Criteria Manual.  
 \* No refund shall be granted if an inspection has been performed, scheduled or requested on the permit.  
 \* Permits issued for the ≤ 500 sq feet/valuation (minimum permit fee) are not eligible for refunds.  
 \* The refund for permits >500 sq ft/valuation is 75% of the balance of the original permit less the minimum permit. Only active fees may be refunded.  
 \* Refund Claims must be submitted in writing with a copy of the permit receipt.  
**Effective October 1, 2015** **Revised 9/28/2015**

## RESIDENTIAL REVIEW AND PERMIT FEES pg2 of 2

A 4% Development Services Surcharge fee will be added to all permit fees.

<b>New Construction: Residential</b>				
Group R-3: Single Family, Duplex, Townhouse, and P.U.D.				
Total Building (Square Feet)	Bldg Fee	Elec Fee	Mech Fee	Plumb Fee
500 or less	\$220	\$130	\$80	\$120
501 to 1,000	\$220	\$130	\$80	\$120
1,001 to 1,250	\$220	\$130	\$80	\$120
1,251 to 1,500	\$220	\$130	\$80	\$120
1,501 to 1,750	\$220	\$130	\$83	\$120
1,751 to 2,000	\$238	\$142	\$86	\$120
2,001 to 2,250	\$260	\$152	\$94	\$123
2,251 to 2,500	\$282	\$168	\$100	\$128
2,501 to 3,000	\$327	\$196	\$108	\$134
3,001 to 3,500	\$377	\$224	\$125	\$140
3,501 to 4,000	\$422	\$247	\$137	\$157
4,001 to 5,000	\$467	\$297	\$154	\$168
<b>&gt; \$5,000 The fees are determined by combining fees increments to equal the square feet.</b>				
For Duplex Units, add:	\$53	\$36	\$44	

<b>Remodel, Repair and Alterations - Residential &amp; Miscellaneous (One &amp; Two Family Dwellings, and Retaining Wall)</b>				
Dollar Valuation (labor & materials)	Bldg Fee	Elec Fee	Mech Fee	Plumb Fee
\$500 or less	\$200	\$170	\$65	\$160
\$501 to \$2,000	\$200	\$170	\$65	\$160
\$2,001 to \$6,000	\$200	\$170	\$71	\$160
\$6,001 to \$10,000	\$200	\$170	\$78	\$160
\$10,001 to \$20,000	\$200	\$190	\$93	\$160
\$20,001 to \$25,000	\$210	\$363	\$105	\$160
\$25,001 to \$30,000	\$237	\$363	\$123	\$160
\$30,001 to \$35,000	\$257	\$363	\$132	\$160
\$35,001 to \$40,000	\$280	\$380	\$150	\$172
\$40,001 to \$45,000	\$315	\$380	\$170	\$190
\$45,001 to \$50,000	\$346	\$380	\$190	\$208
<b>&gt;\$50,000 The fees are determined by combining fees to equal the dollar valuation.</b>				
Reactivation Permits Ordinance #20100624-143				
	Bldg	Elec	Mech	Plumb
Residential	\$27	\$27	\$27	\$27
<b>Electrical Special Inspection Program Fee</b>				
Initial Application	\$200	Annual Renewal	\$100	

<b>Tree permit review and inspection</b>	<b>Fee</b>
Residential development Plan Review	\$130.00
Subsequent Updates	\$65.00

<p><b>Refunds on Permits</b></p> <p>*For detailed information regarding refunds see the Technical Criteria Manual.</p> <p>* No refund shall be granted if an inspection has been performed, scheduled or requested on the permit.</p> <p>* Permits issued for the &lt;= 500 sq ft/valuation (minimum permit fee) are not eligible for refunds.</p> <p>* The refund for permits &gt;500 sq ft/valuation is 75% of the original permit less the minimum permit fee. Only active fees may be refunded.</p> <p>* Refund Claims must be submitted in writing with a copy of the permit receipt.</p> <p><b>Effective October 1, 2015</b></p>	<p><b>Revised 9/28/2015</b></p>
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# SITE PLAN REVIEW & REVISION FEES

## (EFFECTIVE OCTOBER 1, 2015)

Development Intake Staff are available to assist you in calculating your fees and advising you on any requirements.

- A Completeness Check is required on all site plan and subdivision applications. Once your completeness check is approved, call the Intake staff to schedule an appointment.
- Please notify the Intake staff if your project qualifies for Smart Growth reduced fees.

Note: 100% of the site plan fee shall be paid prior to commencement of construction for site plans that include construction improvements within the public right of way and/or easements with the improvements to be maintained by the City or County.

**For assistance or to schedule an appointment, please call:**

**(512) 974-2681**

**(512) 974-7208,**

**(512) 974-2350**

**(512) 974-6338**

**Location: One Texas Center, 505 Barton Springs Road, 4<sup>th</sup> floor**

**Mailing Address: City of Austin Development Intake,  
One Texas Center (4th Floor)  
P.O. Box 1088  
Austin Texas, 78767-1088**

**Revised 11.16.2015**



**SITE PLAN REVIEW FEES**

	<u>Land Use</u>	<u>Consolidated**</u>
	<u>Element**</u>	
< 0.25 acre .....	\$4,174.10 .....	\$5,318.10
< 0.5 acre .....	\$4,324.90.....	\$5,719.54
< 1 acre .....	\$4,475.70.....	\$5,883.86
< 2 acres.....	\$4,579.70.....	\$6,305.06
< 4 acres.....	\$4,683.70.....	\$6,331.06
< 7 acres.....	\$4,787.70.....	\$6,809.46
< 10 acres.....	\$4,891.70.....	\$7,220.26
<= 15 acres.....	\$5,058.10.....	\$8,769.86
> 15 acres.....	\$5,058.10 + .....	\$8,769.86 +
	\$9.36 per acre	\$16.64 per acre
	over 15 acres	over 15 acres

**SITE PLAN REVIEW REVISION FEES**

	<u>Land Use</u>	<u>Consolidated**</u>
	<u>Element**</u>	
< 0.25 acre .....	\$1,778.98.....	\$1,922.50
< 0.5 acre .....	\$1,854.38.....	\$2,042.10
< 1 acre .....	\$1,929.78.....	\$2,114.90
< 2 acres.....	\$1,981.78.....	\$2,286.50
< 4 acres.....	\$2,033.78.....	\$2,286.50
< 7 acres.....	\$2,085.78.....	\$2,510.10
< 10 acres.....	\$2,137.78.....	\$2,702.50
<= 15 acres.....	\$2,220.98.....	\$3,461.70
> 15 acres.....	\$2,220.98+ .....	\$3,461.70
	\$4.68 per acre	\$5.20 per acre
	over 15 acres	over 15 acres

**Protected Tree Removal Permit**

Tree Permit Review and inspection  
(waived if tree is dead)

a. Commercial.....	\$126.88
b. Predevelopment.....	\$90.48
c. Tree Re-inspection.....	\$65
d. Utility Repair.....	\$54.08
Subsequent Reviews.....	\$54.08
e. Other.....	\$108.16

**KEY TO SYMBOLS**

< Less than <= Less than or equal to > Greater than

**Landscape Inspection Fee**

a. < 1.00 acre.....	\$639.60
b. 1.01 acres to 5 acres.....	\$1,016.08
c. >5 acres.....	\$1,016.08 +
	\$81.26 per acre over 5 acres

Re-inspection Fee.....\$98.00

**CONSTRUCTION ELEMENT**

<u>1. Building, Parking, and Site work**</u>		<u>Revision</u>
< 0.25 acre	\$3,425.30	\$1,152.90
< 0.5 acre	\$3,587.54	\$1,152.90
< 1 acre .	\$3,595.86	\$1,152.90
< 2 acres.	\$3,788.26	\$1,204.90
< 4 acres.	\$4,032.66	\$1,246.50
< 7 acres.	\$3,939.06	\$1,251.70
< 10 acres.	\$3,985.86	\$1,262.10
<= 15 acres.	\$4,037.86	\$1,272.50
> 15 acres.	\$4,037.86	\$1,272.50+
	\$16.64 per acre	\$5.20 per acre
	over 15 acres	over 15 acres
<u>2. Drainage **</u>		<u>Revision</u>
< 0.25 acre.	\$3,370.18	\$1,152.90
< 0.5 acre	\$3,370.18	\$1,152.90
< 1 acre	\$3,370.18	\$1,152.90
< 2 acres	\$3,474.18	\$1,204.90
< 4 acres	\$3,557.38	\$1,246.50
< 7 acres	\$3,567.78	\$1,251.70
< 10 acres	\$3,588.58	\$1,262.10
<= 15 acres	\$3,609.38	\$1,272.50
> 15 acres	\$3,609.38	\$1,272.50+
	\$10.40 per acre	\$5.20 per acre
	over 15 acres	over 15 acres
<u>3. Boat Dock*</u>		
a. Commercial		
Small Project.....	\$4,963.20	
Revision.....	\$948.80	
Non Small Project.....	\$5,545.60	
Revision.....	\$1,670.56	
b. Residential		
Small Project.....	\$4,422.40	
Revision.....	\$844.80	
Non Small Project.....	\$5,004.80	
Revision.....	\$1,566.56	

**4. Utility and Storm Sewers \*\***

< 2 acres.....	\$1,729.06
< 4 acres.....	\$1,729.06
< 7 acres.....	\$1,774.82
< 10 acres.....	\$1,774.82
<= 15 acres.....	\$1,818.50
> 15 acres.....	\$1,819.54+
	\$43.68 per acre
	over 15 acres

**5. Street and Drainage \*\***

a. Full Development application.....	\$1,796.40
b. Preliminary clearing.....	\$681.20

**6. Site Plan**

a. 1st Extension**.....	\$955.04
b. Commission Approved.....	\$3,053.76

**7. Conditional Use Permit – no**

Site Work.....\$937.36

**SMALL PROJECT{see LDC 25-5-3}**

a. Construction element only.....	\$1,115.20
Revision.....	\$814.90
b. Consolidated.....	\$3,094.32
Revision.....	\$1,385.60
c. Consolidated Telecommunication	
Tower Full purpose.....	\$3,816.08
Revision.....	\$2,107.36
d. Building/Parking and other	
Site work.....	\$1,182.80
Revision.....	\$606.64
e. Building/Parking and other site work	
Telecommunication Tower..	\$1,904.56
Revision.....	\$1,328.40

\*Plus Notification if applicable

\*\* Notification fee required, excluding Small Project

A 4% Services Surcharge has been added to all applicable fees.

If applicable, the Chapter 245 Review fee will be collected at time of completeness check

# SITE PLAN REVIEW & REVISION FEES

## (EFFECTIVE OCTOBER 1, 2015)

### MISCELLANEOUS FEES

1. Hill Country Roadway Ordinance waiver or bonus
  - a. First .....\$337.00
  - b. Subsequent.....\$180.00
2. Inspection for additional Phasing.....\$973.44
3. Notification or re-notification....\$582.40
4. Variance
  - a. Administrative (Staff Approval) – Waiver or Variance
    - Non- Environmental.....\$250
    - Environmental.....\$415
  - b. Commission Approved – Waiver or Variance
    - Non-Environmental.....\$2,473.40
    - Environmental.....\$3,903.40
5. Withdrawal/resubmittal... ½ of current fee + \$1,342.40
6. Chapter 245 Review .....\$840.00
7. Completeness Check..... \$200.00
8. Traffic Impact Analysis (TIA)
  - a. 0 to 5,000 trips per day... .....\$1,854.32
  - b. 5,001 to 15,000 trips per day..\$3,158.48
  - c. 15,001+ trips per day.....\$5,767.84
9. TIA Revision Fee..... ½ of current fee
10. Shared or offsite Parking Analysis on existing parking lots \*\* .....\$1,777.68
11. Neighborhood Traffic Analysis...\$690.56
12. Annual General Permit Fee for Infrastructure Maintenance....\$4,423.12
13. Investigation Fee (work is commenced prior to approval)...equal to cost of current fee
14. MUD Consent Agreement.....\$1,679.60
15. Legal Description.....\$275.00
16. Site Plan Requiring Public Hearing Notice.....\$1,496.56
17. Fast Track
  - Initial.....\$228.80
  - Annual renewal.....\$57.20
18. Restrictive Covenant
  - Amendment \*\*.....\$343.20
19. After hours Inspection & Review.....\$52.00/hr, 2-hr min
20. Floodplain Model (per app).....\$1,110.72

# SUBDIVISION REVIEW FEES

## For Travis County/Austin Shared ETJ Cases Only

(Effective October 1, 2015)

Development Intake Staff are available to assist you in calculating your fees and advising you on any requirements.

- A Completeness Check is required on all site plan and subdivision applications. Once your completeness check is approved, call the Intake staff to schedule an appointment to submit your application.
- Please notify the Intake staff if your project qualifies for Smart Growth reduced fees.

### **FEE DETERMINATION POLICIES**

1. The water supply watershed fee will be charged if the application is exempt from the Comprehensive Watersheds Ordinance and is in a special watershed.
2. An additional Health Department private sewage review fee will be charged on all Preliminaries and Finals without Preliminaries with septic tanks.
3. An Engineering Review and Construction Inspection fee must be paid for all Finals and Finals without Preliminaries involving construction of infrastructure: streets, drainage, sidewalks, and/or water and wastewater lines.
  - These fees can range from 3% to 7% of the estimated cost of the project (Minimum of \$50) with an adjustment at the end of the project.
  - At the time of final platting, 25% of subdivision fees will be collected prior to plat approval. The remaining 75% of the fee will be paid prior to the approval of the construction plan.
4. A 4% Services Surcharge has been added to all applicable fees.
5. Investigation Fee (work is commenced prior to approval)

**For assistance or to schedule an appointment, please call:**

**(512) 974-2681**

**(512) 974-7208,**

**(512) 974-2350**

**(512) 974-6338**

**Location: One Texas Center, 505 Barton Springs Road, 4<sup>th</sup> floor**

**Mailing Address: City of Austin Development Intake,  
One Texas Center (4th Floor)  
P.O. Box 1088  
Austin Texas, 78767-1088**

**REVISED 11.12.2015**









# **SUBDIVISION REVIEW FEES**

## **For City, Non-Travis County ETJ and Near Term Annexation Area**

**(Effective October 1, 2015)**

Completeness check is required on all site plan and subdivision applications. Once your completeness check is approved, call the Intake staff to schedule an appointment to submit your application.

Please let the Intake staff know if your project qualifies for Smart Growth reduced fees.

Intake Staff is available to assist you in calculating your fees and advising you on any requirements.

Please call for an appointment to submit your application:

(512) 974-2681, (512) 974-7208,  
(512) 974-2350, or (512) 974-6338

Development Intake is located on the 4th floor of  
One Texas Center,  
505 Barton Springs Road

**Mailing Address:**  
City of Austin  
Development Intake  
OTC, 4th Floor  
P.O. Box 1088  
Austin, Texas 78767-1088

### **FEE DETERMINATION POLICIES**

1. The *water supply watershed fee* will be charged if the application *is exempt* from the Comprehensive Watersheds Ordinance and *is in* a special watershed.

2. An additional *Health Department private sewage review fee* will be charged on all Preliminaries and Finals without Preliminaries with septic tanks.

3. An *Engineering Review and Construction Inspection fee* must be paid for all Finals and Finals without Preliminaries involving construction of infrastructure: streets, drainage, sidewalks, and/or water and wastewater lines.

- These fees can range from 3% to 7% of the estimated cost of the project (Minimum of \$50) with an adjustment at the end of the project.

- At the time of final platting, 25% of subdivision fees will be collected prior to plat approval. The remaining 75% of the fee will be paid prior to the approval of the construction plan.

A 4% Services Surcharge has been added to all applicable fees.

Investigation Fee (work is commenced prior to approval)

**REVISED 11.12.2015**

**Preliminary\*\*\***

≤1000 acres ... \$3,453.38 + 246.48/acre  
>1000 acres ... \$12,605.38 + 237.12/acre  
+3.12/acre over 1,000

For subdivisions *within* or *that extend into* a water supply:

≤1000 acres ... \$3,844.42 + 254.80/acre  
>1000 acres ... \$21,004.42 + 237.12/acre  
+9.36/acre over 1,000

Administrative Revision to approved preliminary.....\$1,300.58

**Final with Preliminary**

\$2,282.34 + \$151.84/Lot

For subdivisions *within* or *that extend into* a water supply watershed:

\$2,473.70 + \$151.84/Lot

**Final without Preliminary**

\$2,406.10 + \$151.84/Lot

For subdivisions *within* or *that extend into* a water supply watershed:

\$2,692.10 + \$217.36/acre

**Construction Plan**

a. Concurrent.....\$1,470.10  
+\$24.96/lot over 32 lots

b. Non-Concurrent..... \$1,990.10  
+\$24.96/lot over 32 lots

**Amendment (amended plat)**

a. Advanced .....\$1,454.50

b. Basic.....\$260.00

**Key Symbols**

- < ..... Less than
- ≤ ..... Less than or equal to
- > ..... Greater than
- ≥ ..... Greater than or equal to

**SUBDIVISION REVIEW FEES  
(CONTINUED)**

- Extension of Approved prelim (6 mos)...\$1,529.38
- Plat vacation.....\$1,052.80
- Land Status Determination.....\$171.60

**MISCELLANEOUS FEES**

{ Add these fees as required }

- 1. Notification.....\$582.40
- 2. Subdivision Name change .....\$197.00
- 3. Withdrawal/resubmit\*\*..... ½ of current subdivision fee
- 4. Subdivision requiring public hearing Notice.....\$1,496.56
- 5. Variance (applicant requested) \*\*
  - a. Dev Subdivision .....\$2,564.00
  - b. Env – Variance Env Board\*\*\*.....\$3,881.00
  - c. Env - Administrative Variance.....\$165.00
- 6. Floodplain Model Maintenance Fee....\$1,068.00  
Per application
- 7. Chapter 245 Review.....\$840.00
- 8. Completeness Check.....\$200.00
- 9. Municipal Utility District (MUD) consent agreement (Preliminary & Final w/o Preliminary).....\$1,679.60
- 10. Reactivation.....\$156.00

**MISCELLANEOUS FEES  
(CONTINUED)**

{ Add these fees as required }

- 11. Waiver fee from code or criteria.....\$260.00
- 12. Update .....\$260.00
- 13. UDS Engineer Plan Review.....\$214.50
  
- 14. Legal Description (field note).....\$275.00
- 15. Investigation .....Equal to cost of current fee
- 16. County review and recording fees.....\$260.00
- 17. Trees:
  - Tree Permit Commercial.....\$126.88
  - Predevelopment Consultation.....\$90.48
  - Utility Repair.....\$54.08
  - Subsequent Reviews.....\$54.08
  - Other.....\$108.16
  - Re-inspection.....\$67.60
- 18. Health Dept review of Prelim & Final w/o Prelim..... \$125+\$5/lot over 20 lots
- 19. Engineering Review and Construction Inspection between 3% and 7% estimated project cost (\$50 minimum).

*If applicable, Chapter 245 Review fee will be collected at time of completeness check*

\*\* Notification fee if applicable

\*\*\* Notification fee required

# ZONING, MUD, PUD, PDA, and PID REVIEW FEES

(Effective October 1, 2015)

Our Development Intake staff is available to assist you with calculating your fees and advise you on intake requirements. Please call for an appointment to submit your application:

(512) 974-2681, (512) 974-2350,  
(512) 974-7208, or (512) 974-2689

Development Intake is located on the 4<sup>th</sup> floor of One Texas Center, 505 Barton Springs Road.

## **Mailing Address:**

City of Austin  
Development Intake  
OTC, 4<sup>th</sup> Floor  
P.O. Box 1088  
Austin, Texas 78767-1088

## **MISCELLANEOUS ZONING FEES**

Notification / Re-notification... ..	\$ 582.40
Signs (Flat fee) .....	\$176.80
Traffic Impact Analysis (TIA)	
a. 0 –5,000 trips per day.....	\$1,854.32
b. 5,001–15,000 trips per day.	\$3,158.48
c. >15,001 trips per day.....	\$5,767.84
TIA Revision.....	½ of current fee
Investigation fee (work commenced prior to approval)..	equal to cost of current fee
Legal Description (Field note).....	\$275
Land Use Determination** .....	\$722.80
Local Historic District.....	\$832.00

\*Plus notification fee if applicable

\*\*Notification fee required and has been added.

<b>Key Symbols</b>	
< .....	Less than
≤ .....	Less than or equal to
> .....	Greater than
≥ .....	Greater than or equal to

**Formal Development Assessment**

≤ 5 acres ...\$1,110.72  
 >5 acres ....\$1,963.52 + \$7.54 per acre  
 over 5 acres (Credit any acreage charge  
 to any land development application if  
 submitted on the subject tract within six  
 months)

**REGULAR REZONING\*\***

< 0.25 acres .....\$ 2,314.00  
 < 0.50 acres .....\$ 2,548.00  
 < 1 acres .....\$ 2,797.60  
 < 2 acres .....\$ 2,828.80  
 < 4 acres .....\$ 3,078.40  
 < 7 acres .....\$ 4,045.60  
 < 10 acres .....\$ 4,045.60  
 ≤ 15 acres .....\$ 4,056.00  
 > 15 acres .....\$ 4,056.00 + \$63.44  
 per acre over 15  
 acres

Effective October 1, 2015

**ZONING AND SPECIAL DISTRICTS**

<b>Planned Development Area (PDA)</b>	
< 10 acres.....	\$6,637.28
< 15 acres.....	\$6,668.48
< 20 acres.....	\$6,694.48
< 30 acres.....	\$6,751.68
< 40 acres.....	\$6,808.88
< 50 acres.....	\$9,299.68
< 75 acres.....	\$9,414.08
< 100 acres <sup>1</sup> .....	\$9,529.48
< 250 acres <sup>1</sup> .....	\$12,209.60
Add \$6.24 per acre over 100 acres and \$120.64 per acre over 250 acres and \$3.12 per acre over 1,000 acres	
PC revision ....\$3,673.28 + ½ of current	
Watershed protection fee	
<b>Municipal Utility District (MUD)</b>	
Creation.....	\$21,261.76
+ \$134.16 per acre \$5.20 per acre less than 1,000 acres and \$3.12 per acre over 1,000 acres	
PC revision ....\$3,673.28 + ½ of current	
Watershed protection fee	
Amendment (MUD).....	\$916.24
Administrative Approval	
Revision.....	\$549.12
Out-of-District service.....	\$2,865.20
+ \$110.24 per acre	
Annexation to MUD Agreement. \$	1,048.32
+ \$125.84 per acre if not an approved preliminary or final	
Public Improvement District.....	\$34,507.20

**ZONING AND SPECIAL DISTRICTS(continued)**

<b>Planned Unit Development (PUD)</b>	
<10 acres.....	\$5,339.36
<50 acres.....	\$7,741.76
≤ 250 acres.....	\$10,211.76
+ \$120.64 per acre over 250 acres	
PC revision ....\$3,673.28 + ½ of current	
Watershed protection fee	

Historic Zoning Application.....\$1,646.32  
 Capital View Corridor Building Height  
 Determination  
 General.....\$1,035.84  
 Specific.....\$3,219.84  
 Restrictive Covenant  
 Amendment\*\*.....\$2,364.96  
 Neighborhood Plan Amendment (NPA)  
 Application Fee\*\*.....\$2,627.04  
 Zoning Site Plan Deletion.....\$625.04  
 Managed Growth Agreement.....\$4,875.52  
 Project Consent Agreement.....\$4,980.56

A 4% Services Surcharge has been added to all  
 applicable fees.